

**Goals and Discussion Questions for
August 1, 2022 Meeting of WEP Data Subcommittee
Agenda**

A. Four Goals for the Meeting:

Because the goal of the September 14th meeting will be to finalize the subcommittee recommendations, the August 1st meeting should be used to reach preliminary consensus on:

1. the key subcommittee recommendation areas and mechanisms to accomplish them.
2. an outline (TOC) of a subcommittee report explaining findings, analysis, recommendations.
3. any further research or other information-gathering needed for A.1. and A.2. above.
4. assign first draft of subcommittee report with recommendations (co-chairs, Vera?)

B. Discussion of Each of the Four Meeting Goals:

1. Are these our main recommendations (or recommendation areas)? If not these, what?

a. RECOMMEND DEVELOPMENT OF A CROSS-SYSTEM DATA WAREHOUSE

1. Recommend key features in a cross-system data warehouse.
2. Recommend a CHECKLIST of necessary steps & principles to guide its planning, implementation, maintenance and evaluation.
3. Recommend how the checklist is accomplished, including funding, professional project management, governance structure, data-sharing/use protocols, etc.

b. DEVELOP DATA DASHBOARD(S) FOR PUBLIC USE

1. Recommend key features of user-friendly dashboard(s) for use by the public to have transparent information related to fairness and equity in the legal systems, including protocols for deciding what information may or may not be shared with the public.
2. Use data warehouse to build/update dashboard(s).
3. Include in data warehouse checklist (B.1.a.2.) necessary steps, suggested participants and accountabilities for dashboard planning, implementation, maintenance and evaluation.

2. Should the Data Subcommittee report contain these contents?

- a. Introduction: charge, WEP guiding principles and research themes, and data subcommittee research priorities of data collection, integration, analysis and transparency.
- b. Recommendations: clearly state main recommendations and any sub-recommendations.
- c. Methodology: research conducted by mapping subgroup and models subgroup.
- d. Findings and Analysis
 1. Findings: note key findings from each subgroup's research that support the recommendations to develop a data warehouse and dashboard(s).
 2. Analysis: from findings, note benefits and challenges of data warehouse and data dashboard(s).
- e. Appendices: glossary, WEP documents, data subcommittee documents, research used and citations to studies or related state and national information.

3. Is any further research or information gathering needed to support A.1., A.2. above?

4. Assign writing of first draft of report and date for circulation to data subcommittee.